

Risk Assessment Southampton Canoe Club Hasler 2025

Date completed: 28/06/2025.

Completed by: Charlie Cramer.

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Location of assessment: Southampton Coalporters Amateur Rowing Club, and the River Itchen.

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed?	Done
Injury from vehicles parking at Coalporters or nearby, as well as local traffic.	Pedestrians on Coalporters site as well as nearby roads and car parks.	<ul style="list-style-type: none"> - Briefed parking marshals will indicate safe parking locations to visitors and ensure access for emergency services is always available. - Hi-visibility bibs or similar will be worn by parking marshals to indicate their presence. Area to be under the control of the race manager. 	Parking marshals may ask for specific vehicles to be moved if a vehicle requiring disability access or vehicles with trailers need access to Coalporters site to load and unload.	Parking Marshals and Race Manager	Day of Race	
Slips, trips, and collisions from paddling kit being transported around Coalporters site, including to and from the riverbank.	Pedestrians, race stewards, competitors, and other river users.	<ul style="list-style-type: none"> - All competitors will be briefed on area use including where boats and kit may and may not be left. - Qualified first aider to be located at race control, contactable by phone as well as to be able to contact emergency services if required. - First aider at race control to be accompanied by a first aid kit. 	Race stewards will be in control of traffic flow of competitors. They may remove items if they deem it as being unsafe or posing a risk to others.	Race Stewards and Race Manager	Day of Race	
Food poisoning, allergies, and intolerances.	Competitors, spectators, and race stewards.	<ul style="list-style-type: none"> - All food issued to paddlers as "competitors' food" on return of a number board will be in date and stored as per packet instructions up until the point of distribution. This may include refrigeration where necessary. - Information regarding allergens within distributed food items will be visible on food packaging. - Volunteers will be able to read information regarding "competitors' food" if the person receiving the food is unable to read. 	Race stewards will keep all surfaces clean and well organised.	Race Stewards	Day of Race	

Risk Assessment Southampton Canoe Club Hasler 2025

Electric shock.	Race stewards.	<ul style="list-style-type: none"> - Any electrical equipment used outside of Coalporters rowing club will be limited to battery operated items such as laptops and cameras. - Mains powered (230V) items may only be used inside of the Coalporters building and must be used within the limits of the venue's safety requirements. - No trailing leads will be in accessible areas. - The race manager shall check the condition of all electrical equipment before use. 	<p>In the event of rainfall, all equipment being used outside will be covered by a suitable cover such as a gazebo, or it will be moved into Coalporters main building to be used if undamaged by water.</p> <p>Any item which is deemed to be unsafe by any race official will be removed from use.</p>	Race Manager, Race Stewards.	Day of Race	
Slips trips and falls inside Coalporters main building.	Users of this area including staff and spectators.	<ul style="list-style-type: none"> - Spillages will be cleaned up by Coalporters bar staff or race volunteers as soon as they are noticed. - Damp/ wet floors will be marked by an appropriate sign. - Users of Coalporters building will be reminded to not leave belongings or other items scattered around the venues floor or surrounding areas. - A first aid kit will always be available within Coalporters venue. 	<p>In the event of large spillages or spillages of hot liquids, tape will be available to isolate areas of the building whilst the spillage is cleared up.</p>	Race Stewards, Coalporters staff.	Day of Race	
Natural hazards including animals, dangerous/ infectious plants and wasp and bee nests.	All users of Coalporters site.	<ul style="list-style-type: none"> - All dangerous plants / nests will be isolated prior to the event using tape to ensure no risk is present to anyone on the Coalporters site. 	<p>Subject to a natural hazard preventing access to the Coalporters site, the race manager reserves the right to cancel the event at a point at which they feel it creates a heightened risk to the users of Coalporters site.</p>	Race Manager, Race Stewards	Day of Race	

Risk Assessment Southampton Canoe Club Hasler 2025

Fire/ explosion	All users of Coalporters site. Users of safety craft.	<ul style="list-style-type: none"> - Coalporters Fire risk assessment is to be always followed. - In the event of a fire all race stewards will ask all spectators/ competitors to leave the building immediately in a calm manor and leave any belongings behind. - No refuelling of vessels is to take place whilst persons are on board, or ignitions are on. - Fuel must be stored in the appropriately rated fuel containers and must be kept away from sources of ignition at all times. - No smoking or vaping at any time whilst on board safety vessels. 	Race stewards and Safety marshals will have access to a means of communication to contact emergency services at any time.	Race Manager, Race Stewards, and Safety Marshals	Day of Race	
Injury throughout the race: <ul style="list-style-type: none"> • Drowning • Hyperthermia • Boat collision including collision with other racing craft. • Water born infection. • Adverse weather conditions 	Competitors and waterborne safety marshals	<ul style="list-style-type: none"> - Other river users will be notified prior to the race commencing, including the port authority. - Course route planned and approved by the BCU. - All junior paddlers are required to always wear a buoyancy aid whilst on the water, and have sufficient buoyancy secured within their craft. - Race control reserve the right to enforce a compulsory buoyancy aid policy in which all paddlers, regardless of division or age, must always wear a buoyancy aid whilst on the water. - Visual coverage of the racecourse throughout the event by safety marshals and means of communication between marshals will be maintained. - Safety craft shall be available to cover the racecourse and to aid recovery of competitors unable to self-rescue. Multiple craft to be launched covering designated sections. Means of communication between craft and bank-side safety marshals will also be available at all times. - Race manager is to always be contactable throughout the event. - Race manager has the authority to cancel the race at any point if the conditions and/ or safety risks are elevated to a point where competitors or other river users are put at risk of injury. - A visual inspection of the river pollution levels will be conducted before races begin. - All key safety personnel including race manager, race marshals and waterborne rescue teams must always have access to contact emergency services. 	Race manager reserves the right to cancel or postpone the event at any point where the level of risk has increased to an unacceptable level. This will be communicated to all relevant race official's dependent on the point at which the event is cancelled or delayed.	Race Manager, Race Stewards, Competitors, Spectators.	Day of Race	

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Lost children	Children of competitors spectators and volunteers	<div>- All competitors will be given a brief on the use of the area including the information that parking marshals and race stewards will be wearing high visibility tops/ bibs and that any child who finds themselves without their parent/ guardian should make themselves known to the nearest marshal who will inform the Welfare Officer of Southampton Canoe Club.</div> <div>- All lost children will be taken to race control which will be the designated point for lost children as explained in the detailed brief.</div>		Parking Marshals, Race Stewards, Race Manager, Welfare Officer	Day of Race	
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